

nationalgrid

Contract Employees COVID-19 Daily Symptom Check

Dear Representative of National Grid Business Partner ,

National Grid continually monitors CDC and State guidance, as well as industry best practices, to update its policies and practices accordingly. Your organization has been identified as one that provides key services to parts of our operations, and thus, we are sharing the following updated information and guidance. Please review the information below. Forward to your teams and subcontractors who work on National Grid projects or with our customers.

If there are any questions specific to these requirements, please respond to SupplyChainFAQ@nationalgrid.com

As required by the Department of Health in each of the states we operate in, we have implemented a daily screening process to determine whether or not an employee, contractor, or vendor, is permitted into an office or on a work-site. Additionally, we are requiring all contractors and vendors to complete a Daily Symptom Check on their employees before they enter a National Grid work location.

Additionally, we refer you to National Grid's Standard Terms and Conditions, which require contractors to comply with all government and company safety requirements, which may change with greater frequency in these times.

Please refer to the [COVID-19 Daily Symptom Check – Visitors](#) form we use at National Grid. You are welcome to utilize this same form or develop one of your own. If you answer "Yes" to any of the questions, please leave the

work location, contact your employer and notify National Grid's Employee Services at (888) 483-2123 (to trigger contact tracing for National Grid employees you were in contact with). If you feel that you have symptoms related to COVID-19 please contact your healthcare provider.

As a reminder, we ask that all visitors wear a face covering and adhere to social distancing protocols while on National Grid property. Finally, all National Grid contractors and vendors must follow state travel quarantine mandates.

As emphasized in all our communications, we all have an obligation to protect each other and to avoid putting any individual in a position where they become exposed to the virus. Thank you for reviewing this communication and taking this daily screening requirement seriously.

For past supplier communications or other supplier facing information, please click the following button to our Suppliers & Vendors Website:

[Suppliers & Vendors](#)

Sincerely,

Simon Harnett
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National Grid

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