

# Massachusetts Electric Vehicle Charging Station Make-Ready Program Application Requirements

## Key information needed to apply:

- **Customer information**
  - ◆ National Grid billing account number
  - ◆ Name, address, and contact information
- **Site host information**
  - ◆ Name, address, and contact information
  - ◆ Is the project located in an Environmental Justice Community (EJC) interactive map @ <https://arcg.is/1b5SS9>
  - ◆ Will the stations be publicly accessible?
  - ◆ Type of facility (e.g., workplace, retail store, multi-unit dwelling, municipal)
- **EVSE information**
  - ◆ Charger type (Level 1/ Level 2/ DCFC)
  - ◆ Manufacturer
  - ◆ Model number
  - ◆ Number of stations and plugs
  - ◆ Maximum charging rate of each plug
  - ◆ Station Attributes
    - ◆ Is demand management software enabled?
    - ◆ Capable of bi-directional charging
    - ◆ Coupled with distributed generation or storage
- **Electric power requirements**
  - ◆ Is new service required? Call **800-375-7405** to receive a work request number or apply on-line using the WR Portal <https://ngus.force.com/electric/s/>
  - ◆ Source of power if known (e.g. panel in electrical room, panel outside building)
  - ◆ Power source type (e.g. 208V 3-Phase)
  - ◆ New or existing electrical panel
  - ◆ New or existing meter
- **Future-proofing (if applicable)**
  - ◆ Component details
  - ◆ Future additional stations/plugs
  - ◆ Timing for future expansion
  - ◆ Future-proofing costs
- **Costs**
  - ◆ Customer make-ready infrastructure cost
  - ◆ EVSE cost
  - ◆ Total Project cost
- **Attachments**
  - ◆ Site drawings — should include the following:
    - ◆ Overhead satellite image of site
    - ◆ Location of electrical panel serving the EV charger
    - ◆ Proposed location of EV charger
    - ◆ Proposed location of electrical infrastructure to EV charger, including distance
    - ◆ Notes and other information to assist with evaluating this proposal
  - ◆ Make Ready Estimate — detailed contractor bid for entire project including labor and materials for infrastructure construction, EVSE, networking and maintenance, EVSE installation, and other costs (e.g. shipping)  
View template at [ngrid.com/ma-evcharging](https://ngrid.com/ma-evcharging)