# **Demand Link Pilot**

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## Window AC Summer Get-Ready Guide

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We're thrilled that you have signed up to be part of our exclusive DemandLink pilot and we want to help you maximize the benefits you receive from your participation. This get-ready guide is intended to help you check your window AC unit's connections with the plug load device and thermostat so that it is ready to participate in summer demand response events and earn you your annual bill credit. If you have any questions as you step through this process, please call 401-784-3700 ext 6120 for assistance.

### Step 1

First, the thermostat also needs to be set up to accept demand response events so that it can effectively communicate that signal to the plug device. From the thermostat's home screen, tap the "More" button.



**Step 2** Tap the "Settings" button.



### Step 3

Scroll until you see the "Preferences" button and tap that.



### Step 4

Scroll until you see the "Utility CPP Settings" button and tap that.



### Step 5

The screen that comes up should look similar to the picture below. Specifically, the "CPP Response" line should say "Always Accept." If it does, you are done! If it doesn't, tap the "Always Accept" text.



### Step 6

On the next screen, tap the button that says "Always Accept." This does not remove your ability to opt out of an event. It simply allows the thermostat to accept the event signal and participate automatically. If you decide at any point during an event that you would like to opt out, you are still able to do so. Tap "Done" to finish.



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### Step 7

Next, the plug load device needs to be connected properly. Insert your plug load device (ecobee or Safeplug) into the wall outlet to be used for the window AC unit.



### Step 8

Install your window AC unit per the manufacturer's instructions. Plug the window AC unit into the outlet on your plug load device.

### Step 9

The plug load device should automatically reconnect with the thermostat – the thermostat should remember the plug load device from the initial install period. To confirm the connection, go to your wi-fi thermostat and make sure the home screen is visible. Tap the "More" button.



### Step 10

Tap the "Plugs" button. (Note: your screen may not have all the same icons as what is shown below) If the "Plugs button doesn't exist, please call 401-784-3700 ext 6120 for assistance.



### Step 11

You should see a gray box for each plug load device you have installed. You can tap the box to turn the plug on or off, or you can tap the "more" button to adjust the 7-day schedule for the plug. If one or all of the gray boxes are missing, this means that your plug device likely needs to be re-joined to the thermostat. Please call 401-784-3700 ext 6120 for assistance.



#### Step 12

Next, we will need to set both the plug device and the thermostat to accept demand response events. From the screen above, tap the "more" button.



### Step 13

Scroll until you see the "Settings" button and tap that.



#### Step 14

Ensure that the "Include in Demand Response Event" setting is set to "Yes" as shown to the right. Tap "Done" to finish.

