

# Electric Service Request Form — New Service



Please fill out all necessary information completely and legibly.  
**ANY INCOMPLETE ORDERS WILL NOT BE PROCESSED.**

Customer Fulfillment: Phone: **1-800-375-7405** | Fax: **1-888-266-8094** | Email: **workrequest@nationalgrid.com**

## CUSTOMER INFORMATION

Current National Grid Account Number:

Name:

Phone:

Last 4 of SSN, Customer #, or Tax ID\*:

Mailing Address:

City:

State:

Zip Code:

\*Last 4 of SSN, Customer #, or Tax ID is required for all new services

## SERVICE ADDRESS \*911 addresses are required for all new services; these can be obtained from your local municipality or town office

House #:

(If URD) Lot #:

Street:

City/Town:

State:

Zip Code:

## Nearest Neighbor \*only applicable if first home on new street

House #:

(If URD) Lot #:

Street:

## CONTRACTOR INFORMATION

Please select your preferred method of contact: ☐ Email ☐ Mail

Company:

Contact Name:

Phone:

Fax:

Mailing Address:

City:

State:

Zip Code:

Email:

## SERVICE ORDER INFORMATION

Service Classification (Check all that apply): ☐ Residential ☐ Commercial ☐ New Service

Please provide a brief description of the work being performed.

(Ex: New Service; new single meter service for modular home / trailer / house)

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## SERVICE CHARACTERISTICS

When upgrading or requesting new service for Multiple Dwelling Units please indicate how units will be labeled  
(Ex: additional meters for an apartment complex or strip mall)

☐ Overhead ☐ Underground ☐ Underground Development ☐ Name of Development

If Underground, what is the service fed from? ☐ Pole ☐ Hand Hole ☐ Pad

Amps: \_\_\_\_\_ Voltage \_\_\_\_\_ / \_\_\_\_\_ ☐ Single Phase ☐ 3-Phase Total Electric Meters: \_\_\_\_\_

What is the meter socket currently attached to? ☐ House ☐ Pedestal ☐ Meter pole

Distance to service \_\_\_\_\_

Is the drive way cut in? ☐ Yes ☐ No

Has the building been framed? ☐ Yes ☐ No

If no, estimated date the building will be framed? \_\_\_\_\_

Has the foundation been poured? ☐ Yes ☐ No

If no, estimated date the foundation will be poured? \_\_\_\_\_

Is this a second service (separate service and meter in addition to existing structure)? ☐ Yes ☐ No

## MULTIPLE DWELLING UNITS

Please tell us how you will be labeling your meters and make sure that it matches the number of meters requested.  
(Ex: Building A, Apartments 1-10; Suites 1-4; 1 House Meter & Units A-D)