

Section I: EQUIPMENT GAS LOAD INFORMATION

To process your request for gas service, the following information is required.

Project Address: _____	City: _____	State: _____	Zip: _____
Building Access Contact: _____		Phone/Mobile #: _____	

**** Please enter the type of equipment (e.g. "Heat", "WH", "Cooking", "Dryer", "BBQ", "Pool/Spa Heater", "Fireplace", "CoGen", etc.), the quantity of Units, Model Number, Operating Pressure, AFUE, BTU's, and rate.

EXISTING GAS EQUIPMENT TO REMAIN ON PREMISES (All gas equipment on the existing service to be used)

Type	QTY	BTU Input <small>(total for each type)</small>	Model Number	Pressure		Rate	
				Min	Max	Firm	Dual Fuel
Heat, WH, Cooking, Dryer, etc.						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
				← Total EXISTING BTU Input:			

NEW GAS EQUIPMENT TO BE INSTALLED ON PREMISES

Type	QTY	BTU Input <small>(total for each type)</small>	Model Number	Pressure		Rate	
				Min	Max	Firm	Dual Fuel
Heat, WH, Cooking, Dryer, etc.						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>
				← Total NEW BTU Input:			

- The entire project can take approximately 10-14 weeks from the date the Load Letter review process is completed – providing there are no unforeseen delays which may increase this timeframe. Please plan accordingly. *Please do not have your existing equipment removed until your gas line has been installed.*
- I understand that I may cancel this agreement, without obligation, at any time prior to the installation of the Gas Service line and/or Gas Main. I hereby authorize National Grid to install a natural gas service line to the address noted above. National Grid is NOT RESPONSIBLE for damage to private property see "Terms and Conditions".
- National Grid agrees to install gas service to the above location (Premises).
- Your signature acknowledges that you have read and agree to all the Terms and Conditions above and on page 4.

Owner/Applicant Signature: _____	Date: _____
Licensed Plumber Signature: _____	Date: _____

REMINDER: Photos of job site readiness are required before service can be scheduled. **FINAL Approved DOB Gas Authorization** is required before meters can be set. *Please email, fully completed document, (all pages) in PDF format to: NYCGSS@nationalgrid.com Or FAX to 718-498-1183*

Section II: CUSTOMER / PROJECT INFORMATION

OWNER INFORMATION (Please Print)

Billing Account Name:			
Preferred Name:			
Project Address:	City:	State:	Zip Code:
Direct Home/Office #:	Cell:	Fax:	
Email:			

PLUMBER/HEATING INSTALLER INFORMATION (Please Print)

Name of Plumbing Company:			
Name of Plumber:		Plumber License Number:	
Licensed Master Plumber Operator Qualified # (Task 87):			
Address:	City:	State:	Zip Code:
Direct Office #:	Cell:	Fax:	
Email:			

Expected Date of Gas Service: MM / DD / YYYY

*****Minimum 14 weeks out from receipt of completed Load Letter for New Construction/New Service/Service Upgrades/BTU increases/additional Meter requests.**

Are there any MTA Assets near your building? Yes No - Which Asset? Location?

Have you filed with the DOB? Yes No **Do you have Approved DOB Gas Authorization?** Yes No

All other utilities installed? Yes No **When?:** **Are the Curbs Set?:** Yes No **When?:**

Please check all that applies to your job:

Project Type: <input type="checkbox"/> NEW Construction (Requires Site Plan) <input type="checkbox"/> Renovation <input type="checkbox"/> Equipment/Load Change <input type="checkbox"/> Conversion to Natural Gas <input type="checkbox"/> Other (specify below) <input type="text"/> Disposition Letter only - (analysis only) <input type="checkbox"/>	Building Type: <input type="checkbox"/> Res.1 to 5 family <input type="checkbox"/> Multi-family 6+ <input type="checkbox"/> Public Assembly <input type="checkbox"/> Mixed Use (Com & Resi) <input type="checkbox"/> Private Community/Landmark Property <input type="checkbox"/> Commercial (specify below) <input type="text"/>	Energy Efficiency Program Information: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Building Controls <input type="checkbox"/> Pipe/Roof/Wall Insulation <input type="checkbox"/> Other: <input type="text"/> Total Number of Floors in Bldg: <input type="text"/> Total Sq. Ft. in Bldg: <input type="text"/>
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RESIDENTIAL PROPERTIES ONLY

NY Public Service Commission regulations require that all RESIDENTIAL dwellings must meet all three of the following conditions in compliance with 16 NYCRR Part 233 and corresponding provisions in the Company's tariff, PSC No. 12.

Please check that you have complied:

- Roof/ceiling has at least 6 inches of insulation with an R value of 19 or greater.
- The dwelling has storm windows, or thermal windows with multiple glazing.
- Entrances have Storm Doors or Thermal Doors

Section III: POINT of ENTRY (POE) INFORMATION

Project Address: _____ City: _____ State: _____ Zip: _____

Please identify the Point of Entry (POE) by marking an "X" on the box below.
FINAL POE to be determined by Nationalgrid

Your Building

Enter
Cross Street Name -
Left

Enter
Cross Street Name -
Right

Enter
"On Street" Name

Type of Gas Service Installation:

Yes No

Outside Gas Meter Set:
Reference 16 NYCRR 255.353
 And 49 CRR 192.353

Will the service location encroach any existing or planned windows, doors or openings into the building:

For piping and venting standards: please see Blue Book:

[Click here for "Blue Book"](#)

Section IV: METER INFORMATION

TOTAL Number of Meters on existing service:

TOTAL Number of Additional Meters Needed:

TOTAL Number of Apt's/Units/Spaces in building:

METER LABELS: One Meter Per Line. List ALL existing and any NEW / Requested meters for your premise, and how they should be labeled on your account. Break each line down by ALL the equipment for that meter and the equipment BTU's. Total each meter line. *Total Meter BTU Input* Must match Section I - Existing and NEW BTU Input totals

METER LABEL (1FL, 2FL)	EQUIPMENT LIST (Heat - XXX BTU, WH - XXX BTU, Cooking - XXX BTU, Dryer - XXX BTU, etc)	Total BTU Input For each meter
METER 1		
METER 2		
METER 3		
METER 4		
METER 5		
METER 6		
METER 7		
METER 8		
METER 9		
METER 10		
(BTU's Must match to Section I Existing and NEW Equipment totals)		Total METER BTU Input: ➡

*** Please submit a separate full meter list for any project needing more than 10 meters.

Terms and Conditions

1. If the actual service line and/or main length exceed tariff allowances, National Grid will require a contribution in aid of construction (CIAC). National Grid will notify Applicant(s) through a separate invoice of any required CIAC. This payment must be made before any work is scheduled.
2. The term "Applicant" means the person or entity identified on the front of this agreement in the block next to Property Owner.
3. Once the meter is set, the Applicant becomes the customer of record and National Grid will commence billing the Applicant and the Applicant agrees to pay for gas service pursuant to the applicable rate classification and in accordance with National Grid's terms and conditions in its Tariff PSC No.12, as filed with and updated from time to time with the New York Public Service Commission. Customer must establish a billing account with National Grid before this gas service agreement can be processed.
4. Excavated lawn areas will be raked and seeded. National Grid will take reasonable measures to minimize any damage to property but will not restore/repair other onsite areas. Applicant is responsible for maintaining all reseeded areas.
5. National Grid shall install the necessary natural gas distribution system to the site, subject to weather conditions (during winter frosts charges will apply) and all federal, state and local codes and permit requirements. If National Grid is unable to obtain the necessary permits to install the gas service line, National Grid shall not be obligated to perform such installation and this Agreement shall be null and void.
6. National Grid will not be responsible for delays or damages associated with the installation of a gas service line due to weather or the issuance of permits, nor will it be responsible for damages attributable to unforeseen conditions beyond its control.
7. (New Construction Only) Applicant shall (i) construct, or cause the construction of all necessary water lines, sewer lines, roads and electrical lines, and will perform other necessary work required to prepare the site for the installation including but not limited to bringing this site to within 6" of final grade and free of debris and scaffolding.
8. Applicant shall provide all easements, rights-of-way, and permits necessary for National Grid to install natural gas distribution lines required to provide service.
9. National Grid will accept or modify the meter location shown on the front of this form based upon its installation requirements.
10. Applicant represents and warrants that it has provided National Grid with all information known to it concerning environmental contamination or threat thereof at or in the vicinity of the Premises, provided that this provision shall not apply to environmental contamination caused by any employee, contractor, agent, or representative of National Grid.
11. Applicant assumes full and complete responsibility for all costs associated with any environmental contamination encountered by National Grid during the installation including but not limited to the costs to clean up or remediate such contamination, provided that this provision shall not apply to environmental contamination caused by any employee, contractor, agent, or representative of National Grid.
12. If environmental contamination is encountered during the installation, all work shall cease, and National Grid shall provide oral notice and written notice within a reasonable time. Thereafter, National Grid shall have no further obligations under this Agreement, provided that this provision shall not apply to environmental contamination caused by any employee, contractor, agent, or representative of National Grid.
13. Applicant shall to the fullest extent permitted by law, indemnify, hold harmless and release National Grid, its parent company, affiliates and subsidiaries and their respective directors, officers, employees, agents, servants, representatives, successors and assigns from and against all claims, demands, liabilities or expenses related to environmental contamination at or in the vicinity of the Premises. This indemnity and release provision survives the expiration or termination of the Agreement and extends to the respective successors and assigns of National Grid and Applicant.
14. National Grid shall own the natural gas distribution system up to the building wall for each outside customer meter. When the meter is located inside, National Grid shall own the natural gas distribution system up to the first accessible fitting inside the wall of the customer's building.
15. All installations where excavating and backfilling are to be performed by Applicant or his/her designee will be performed in compliance with National Grid's specifications, and the installation shall not commence until said trench is inspected and accepted by a representative of National Grid's construction division.
16. Prior to the start of the work described on the front of this agreement, Applicant is responsible for marking out any underground facilities on their property that are not marked out as a result of National Grid's notification of the New York State One Call system.
17. This Agreement may be modified only by a writing signed by both parties; any verbal representations or modifications by National Grid employees or others shall be null and void.
18. The laws of the State of New York shall govern this Agreement.
19. If any terms of this Agreement or portions thereof are declared or become invalid or unenforceable, the remainder of this Agreement shall continue in full force and effect.
20. If the equipment identified on the front of this agreement is not installed and in use within three months (Existing Homes) or six months (New Construction) of the date of installation of the service line, the Applicant agrees to pay National Grid the actual cost of installing and disconnecting the gas service line plus the actual cost of any required main work minus any payments already received.
21. By submitting this application for service with National Grid, Applicant expressly consents to the Company or its representatives contacting Applicant by phone, autodialed or automated voice call, email, or text message regarding your application and utility service.
22. TASK 87: Licensed Master Plumber Operator Qualified Number is required to perform work on DOB Jurisdictional Piping
23. To obtain a copy of the Blue Book for piping and venting standards: http://www2.nationalgridus.com/docs/partners/architects/Blue_Book.pdf