

**nationalgrid**

HERE WITH YOU. HERE FOR YOU.

**Your complete guide to converting to natural gas.**

We make it easy for you to save money,  
help the environment and achieve peace of mind.



**PEX Information Kit** (6-page gatefold - finished size: 9"w x 11.25h)

**COVER**

## UNDERSTANDING YOUR OPTIONS



This guide provides all of the information and forms that you will need to convert your home to clean, efficient natural gas. And, National Grid will be right beside you every step of the way.

### ► Determine the availability of gas in your neighborhood.

Getting started is as simple as a phone call. Before you begin the conversion process, it's important to determine how far away your home is from the natural gas line. Call **1-877-MyNGrid** (877-696-4743) and we will analyze the availability of gas in your area.

**Up to 100 feet of service line** from the meter location to the street will be included in the tariff at no additional cost. We will provide a complete estimate if your conversion requires a service line of greater than 100 feet.



### ► Let us help you select a plumber.

It's important to work with a qualified, licensed plumbing and heating professional when converting your home to natural gas.

**And, National Grid can make it easy.**

- If you have already selected a plumber, contact them directly to start the conversion process.
- Or, call **1-877-MyNGrid** to setup a no-cost, no-obligation appointment with a National Grid Value Plus Installer.



### ► Choosing the right equipment for your home.

Now that you have selected a plumber, you will work with them to create the optimal heating system. They will also provide an estimate for this project, which varies from home to home depending on a variety of factors, including whether your home requires more than 100 feet of service line, the type and location of existing equipment and the new efficiency level of new equipment that you select.



#### Asking the right questions to design your system.

Use the **Questions to Ask Your Plumber** quick reference sheet to help you get the most out of your discussion.



#### Rebates can open up even more options.

We provide valuable incentives on high-efficiency equipment to make it easier for your family to save, year in and year out. Your plumber will use our **Equipment Order Form** to determine how much your new system can earn and put more money back in your wallet.



## SERVICE LICENSE AGREEMENT



### ROLES & RESPONSIBILITIES

Working together, we can make this process easy and rewarding.



### QUESTIONS TO ASK YOUR PLUMBER

Explore all options to design the best system for your home.



### CONVERSION CHECKLIST

Track your progress to ensure that you complete all conversion steps.

- Called National Grid to determine the availability of natural gas.
- Selected a qualified, licensed plumber.
- Worked with my plumber to select equipment.



### FORMS

Review these documents with your plumber.

- Service License Agreement
- Equipment Order Form

GATEFOLD (opens to left)

POCKET (diecut slits to hold inserts)

## CONVERTING YOUR HOME



### ▶ Submit the Service License Agreement Form and get started.

Now that you have selected your plumbing and heating professional, and understand your options and costs, it's simple to get the conversion process underway.

Working with your plumber, simply fill out the **Service License Agreement Form** enclosed in this guide and mail to xxxx.



### ▶ High-efficiency rebate reservation.

Incentives on high-efficiency equipment is limited and available on a first come, first serve basis.

Visit [smartenergy-zone.com/nationalgridny](http://smartenergy-zone.com/nationalgridny), to view available funding and complete the online reservation. You will need to have a reservation number to claim these incentives after the conversion is complete.

### Your home's conversion is now underway.

This is what you should expect to happen:

- 1 We will review your application, design your project, apply for permits, and provide you with an estimated installation date.**
- 2 We will install the gas service line to your home and your new gas meter, then rake and seed excavated lawn areas.**
- 3 Your plumber will install your new heating equipment.**
- 4 Your plumber will schedule inspection.**



To better understand what you must do during the rest of this process, please review the **Roles & Responsibilities** quick reference sheet.

### Payment for additional service line charges.

If your home requires greater than 100 feet of service line from the meter to the street, National Grid will send you an invoice in accordance with the estimate that was provided during your initial call.

## REAPING THE REWARDS



### Congratulations!

Now that you have converted to natural gas you are benefiting from:

- the tremendous price advantage compared with heating oil to cut utility bills,
- more efficient equipment to reduce your energy use,
- lower CO<sub>2</sub> emissions to preserve the planet,
- greater reliability and convenience,
- less soot for a cleaner home.



Don't stop there – take advantage of these valuable incentives.

### Claim applicable rebates and rewards by:

- ▶ Visiting [smartenergy-zone.com/nationalgridny](http://smartenergy-zone.com/nationalgridny) to complete your high-efficiency equipment rebate application using the Rebate Reservation Number you obtained previously, as well as your equipment model and serial number.
- ▶ If you selected a Burnham Boiler, visit [www.conversionprogram.net](http://www.conversionprogram.net) clicking on "Register My Owner Rebate" and using your Order Number provided by your plumber, as well as your equipment model and serial number.

### That's it!

Your home is now energy efficient and saving you money!



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## **QUESTIONS**

National Grid will be right beside you every step of the way.  
If you have any questions, please contact National Grid at  
**[contact information]**

**STEPPED INSERTS** (Front and back)


Size: 4" w x 10.5" h

Size: 4" w x 6.5" h




**CONVERSION CHECKLIST**  
Track your progress to ensure that you complete all conversion steps.

- Called National Grid to determine the availability of natural gas.
- Selected a qualified, licensed plumber.
- Worked with my plumber to select equipment.
- Submitted the service incense agreement to National Grid.
- Ordered equipment through my plumber.
- Reserved my high-efficiency rebate *(if applicable)*.
- Paid additional service line charges *(if applicable)*.
- Scheduled installation with my plumber.
- Claimed all applicable incentives.
- Cancelled oil deliveries.




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**QUESTIONS**

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Size: 4" w x 8.5" h



**QUESTIONS TO ASK YOUR PLUMBER**  
Explore all options to design the best system for your home.

▼

**What type of heating equipment do I need?**

▼

**Is a Conversion Burner an option?**

▼

**Should I install standard or high-efficiency equipment?**


▼

**What options do I have for my existing oil tank after I convert?**


▼

**What equipment venting options do I have?**

**Please ask your licensed plumber to perform a Heat Load Analysis to determine the size of equipment needed.**




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**ROLES & RESPONSIBILITIES**  
Working together, we can make this process easy and rewarding.

**National Grid's responsibility:**


- reviewing your application,
- designing your project,
- applying for the necessary permits from your municipality to excavate on your street and property, once the permits have been received,
- providing you with an estimated installation date, once the permits have been received,
- installing the gas service line to your home,
- raking and seeding excavated lawn areas,
- temporarily patching the road to make the excavation area safe,
- installing your home's gas meter,
- performing final road restoration within 90 days (weather permitting).

**The plumber's responsibility:**


- contacting National Grid to have your gas meter installed,
- contacting your local municipality to schedule inspection after the heating equipment is installed.

**Your responsibility:**

- ordering equipment through your plumber,
- scheduling the install with you plumber,
- cancelling your oil deliveries.



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**QUESTIONS**

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