

## New York Utility Electric/Gas Distribution Easement Information Form

### Requestor of Service

**NOTE:** *As a public utility, National Grid is required to provide electric/gas service; however, you, the customer, are required to provide National Grid with all the easement rights necessary to install your electric/gas service, including any easement rights which must be acquired from others.*

Please complete **ALL** of the sections below so that we may prepare an easement for your signature. Do not leave any sections unanswered. If a section does not apply to you, simply put "n/a" on that line. **(Incorrect or incomplete information will delay service installation.)**

(Residential Services – Fill out Items 1-3; Commercial Services – Fill out Items 1-4)

**Property Owner(s):** \_\_\_\_\_

**Property Owner Information**

**Property Where Service is to be Installed**

Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_  
 Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Area Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ County: \_\_\_\_\_  
 Zip: \_\_\_\_\_  
 Name of Subdivision: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Daytime Phone(s): \_\_\_\_\_

1. Provide us with a **RECORDED** copy of the present owner's deed (and survey, if available). If multiple deeds make up whole parcel, please include all deeds.

**Book:** \_\_\_\_\_ **Page:** \_\_\_\_\_  
**Or Instrument No:** \_\_\_\_\_

2. Tax map number of property where service is to be installed (SBL): \_\_\_\_\_

3. Recording reference to approved subdivision plan: **Plan Book:** \_\_\_\_\_ **Plan:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SPECIAL CONDITIONS:**

- If the Easement will be signed using a Power of Attorney acting on the property owner's behalf, please provide documentation of such Power of Attorney.
- If any of the owners are deceased, please provide a copy of the death certificate or provide date of death.
- If the property has been recently subdivided, please provide a copy of the survey.

4. If the property owner is a (a) **CORPORATION**, (b) **TRUST**, (c) **PARTNERSHIP**, or (d) **LIMITED LIABILITY COMPANY**, provide the following, as applicable:

(a) **CORPORATION NAME:** \_\_\_\_\_

**President:** \_\_\_\_\_ **Treasurer:** \_\_\_\_\_

**Vice President:** \_\_\_\_\_ **Assist. Treasurer:** \_\_\_\_\_

(If none of the Officers listed above are available, the person(s) signing the easement must have a corporate vote authorizing them to sign on behalf of the Corporation.)

(b) **TRUST NAME:** \_\_\_\_\_

Number of Trustees: \_\_\_\_\_

Names of Authorized Signer(s): \_\_\_\_\_

\_\_\_\_\_

(c) **PARTNERSHIP NAME:** \_\_\_\_\_

Number of Partners: \_\_\_\_\_

Names of Authorized Signer(s): \_\_\_\_\_

\_\_\_\_\_

(d) **LIMITED LIABILITY COMPANY (LLC) NAME:** \_\_\_\_\_

Names of Authorized Signer(s): \_\_\_\_\_

\_\_\_\_\_

**This Portion to be Completed by National Grid Representative**

**Date Application Received:** \_\_\_\_\_

**Type of Easement:**  OH (jointly owned or solely owned)  UG Electric

Padmount transformer only  UG Gas

URD

**National Grid Representative:** \_\_\_\_\_ **Phone:** \_\_\_\_\_